

The Annual Meeting of the **CABINET** will be held in the **BURGESS HALL, WESTWOOD ROAD, ST IVES, CAMBRIDGESHIRE, PE27 6WU** on **WEDNESDAY, 19 MAY 2021 ON THE RISING OF THE ANNUAL MEETING OF COMMITTEES AND PANELS** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the meeting held on 18th March 2021.

Contact Officer: H Peacey - (01223) 752548

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

Contact Officer: Democratic Services - (01223) 752548

3. APPOINTMENT OF EXECUTIVE COUNCILLORS

- i. To confirm those Members appointed to hold executive responsibilities for the 2021/22 Municipal Year, as determined by the Executive Leader
- ii. To confirm the appointment of any Cabinet Assistant(s) for the 2021/22 Municipal Year, as determined by the Executive Leader.
- iii. To note the appointment of Executive Councillors as Ex-Officio Members as follows:
 - o Executive Leader – Employment Committee
 - o Executive Councillors with responsibility for Development Management and Planning Enforcement – Development Management Committee
 - o Executive Councillor with responsibility for Regulatory Services – Licensing and Protection Committee/Licensing Committee.

4. HINCHINGBROOKE COUNTRY PARK JOINT GROUP

To appoint four Members to serve on the Hinchingsbrooke Country Park Joint Group.

5. DEVELOPMENT PLAN POLICY ADVISORY GROUP

To appoint six further Members to serve on the Development Plan Policy Advisory Group (DPPAG).

The Terms of Reference for the DPPAG were revised and approved by the Cabinet on 9th February 2017 where it was agreed that the membership of DPPAG would consist of:

- the Executive Member for Strategic Planning
- up to six other Members
- at least two Members from outside the leading political group.

A Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. Those whose Terms of Reference are merely advisory can include non-Cabinet Members.

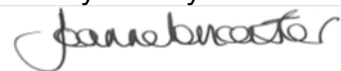
6. MEMBER DEVELOPMENT WORKING GROUP

To appoint six cross party Members to the Member Development Working Group.

7. SHARED SERVICES JOINT GROUP

To appoint to the Shared Services Joint Group.

11 day of May 2021



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

Filming, Photography and Recording at Council Meetings

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mrs Habbiba Peacey, Democratic Services Officer, Tel No: (01223) 752548 / e-mail: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CABINET held as a Remote Meeting via Zoom on Thursday, 18 March 2021

PRESENT: Councillor R Fuller – Chairman.

Councillors Mrs M L Beuttell, J A Gray, D N Keane, J Neish and K I Prentice.

APOLOGY: An Apology for absence from the meeting was submitted on behalf of Councillor S Bywater.

IN ATTENDANCE: Councillor J M Palmer (Cabinet Assistant).

62 MINUTES

The Minutes of the meetings held on 11th and 23rd February 2021 were approved as a correct record.

63 MEMBERS' INTERESTS

No declarations were received.

64 COMMUNITY INFRASTRUCTURE LEVY SPEND ALLOCATION - BUCKDEN-HUNTINGDON SAFE CYCLING AND WALKING ROUTE

Pursuant to Minute No. 20/53 and with the aid of a report prepared by the Strategic Growth Manager (a copy of which is appended in the Minute Book) the Cabinet gave consideration to a proposal to support Community Infrastructure Levy funding towards the provision of a new length of cycle/footway and safer crossing point on Buckden Road, Brampton to facilitate safe cycling/walking to Brampton, Hinchingsbrooke Secondary School and Huntingdon.

By way of background, the Executive Councillor for Strategic Planning reminded the Cabinet of their previous discussions at their 11th February 2021 meeting and the actions undertaken by Buckden Parish Council to secure additional funding for the scheme from Cambridgeshire County Council. He then went on to report that the Huntingdonshire Local Plan 2036 recognised Buckden as a Key Service Centre, with identified growth of approximately 435 dwellings which the route would serve. 175 of these dwellings were expected to be built over the next five years.

In noting that Cambridgeshire County Council were yet to confirm the amount they would contribute from the Delivering Transport Strategy Aims Programme for 2021/22, but that support, in principle, had been agreed for the scheme, together with the views of the Overview and Scrutiny Panel (Performance and Growth), the Cabinet

RESOLVED

(a) to approve Community Infrastructure Levy (CIL) funding of up to £100,000 for a new length of cycle/footway and safer crossing point on Buckden Road, Brampton, subject to:

- (i) Written confirmation of future maintenance arrangements;
- (ii) Written confirmation of landowner consent;
- (iii) Submissions of an updated business case detailing match funding secured, detailing design of the route and an implementation plan.

(b) that (a) above would be time limited to 12 months to enable the above matters to be addressed.

65 COMMUNITY INFRASTRUCTURE LEVY SPEND ALLOCATION - B1040 WHEATSHEAF ROAD / SOMERSHAM ROAD, ST IVES ACCIDENT REDUCTION SCHEME

Consideration was given to a report prepared by the Strategic Growth Manager (a copy of which is appended in the Minute Book) seeking approval to support Community Infrastructure Levy (CIL) funding as co-funding towards signalling the junction of the B1040 Wheatsheaf Road/Somersham Road, St Ives to allow for better management of traffic flow which would significantly reduce the risk of accidents.

The Executive Councillor for Strategic Planning reported that the proposals would benefit a number of wards and that the junction had been identified as the number one hotspot area in the last few years for accidents, with a history of fatalities. It was further reported that the Huntingdonshire Local Plan 2036 recognised St Ives, Somersham and Warboys as locations where growth would occur, with St Ives alone projected to grow by at least 430 dwellings and Somersham and Warboys identified as Key Service Centres. Attention was then drawn to the comments of Cambridgeshire County Council, as outlined in paragraph 2.2 of the report, in its application for CIL funding.

The Chairman then read out the content of a written statement from County and District Councillor Steve Criswell, expressing his support for the scheme and thanking Officers from both authorities for their hard work and collaborative efforts in bringing the proposals forward for consideration.

Having expressed their support for the proposals and in noting that Cambridgeshire County Council would match fund 58.33% of the project's anticipated costs, together with the views of the Overview and Scrutiny Panel (Performance and Growth), the Cabinet

RESOLVED

(a) to approve, in principle, Community Infrastructure Levy (CIL) funding of up to £500,000 subject to:

- Final costings, as detailed design work is still underway;
- Full business plan
- Confirmation that all of the land required for the project is available; and

- Confirmation of the match funding by Cambridgeshire County Council and other sources.

(b) that (a) above would be time limited to 12 months to enable the above matters to be addressed.

66 CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY ACCELERATED TOWNS PROGRAMME

With the aid of a report prepared by the Interim Corporate Director (Delivery) (a copy of which is appended in the Minute Book) consideration was given to the Accelerated COVID-19 Towns Programme.

Following an introduction from the Interim Corporate Director (Delivery) on the background to the report and in noting the views of the Overview and Scrutiny Panel (Performance and Growth), together with an amendment to the wording of recommendation (b) to reflect that the appropriate Corporate Director would consult with the Executive Leader, it was

RESOLVED

- (a) that the Cabinet agree the Accelerated Towns Programme and commits Council staff resources to the value of £300,000 to deliver the programme through to 31 March 2022; and
- (b) that delegated authority be given to the appropriate Corporate Director in consultation with the Executive Leader to make any amendments required to the programme through to 31 March 2022.

67 LETTINGS POLICY REVIEW

A report by the Housing Needs and Resources Manager was submitted (a copy of which is appended in the Minute Book) outlining changes to the Lettings Policy in light of new legislation and recent caselaw relating to allocation schemes for social rented housing.

By way of background, the Cabinet were informed by the Housing Needs and Resources Manager that the Policy dictated how the housing register and the letting of properties operated and that all six partner local authorities within the Home-Link scheme operated their own policy which followed the same broad principles.

Having been acquainted with the views of the Overview and Scrutiny Panel (Customers and Partnerships) and in welcoming their support for the changes to the Policy, it was

RESOLVED

that the Cabinet approve the amended Lettings Policy, attached as Appendix 1 of the report now submitted.

68 LOCAL LETTINGS PLANS - ALCONBURY WEALD AND FUTURE PLANS

With the aid of a report by the Housing Needs and Resources Manager (a copy of which is appended in the Minute Book) the Cabinet gave consideration to a proposal to adopt a future Local Lettings Plan (LLP) which would be an appendix to the Lettings Policy (Minute No 20/67 refers).

Having been informed of the reasons why a Local Lettings Policy would be adopted and in noting that the Alconbury Weald development was likely to be the next site where a LLP would be required, together with the views of the Overview and Scrutiny Panel (Customers and Partnerships), it was

RESOLVED

that delegated authority be given to the Chief Operating Officer, in consultation with the Executive Councillor for Housing and Economic Development, to adopt future Local Lettings Plans.

Chairman